

**The Board of Education of Moorestown Township  
Moorestown, New Jersey  
Public Agenda  
William Allen Middle School  
September 20, 2022 – 7:00 p.m.**

**I. Call to Order**

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Roll Call**

Dr. Sandra Alberti  
Mrs. Melissa Arcaro Burns  
Mrs. Jill Fallows Macaluso  
Mrs. Cheryl Makopoulos  
Mrs. Claudine Morano  
Ms. Lauren Romano  
Mr. Mark Villanueva

Dr. Mark Snyder, Vice President  
Mr. Maurice Weeks, President

Mr. John Comegno, Esq., Solicitor  
Mr. Michael Volpe, Superintendent  
Mr. James M. Heiser, Business Administrator/Board Secretary  
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation  
Dr. David Tate, Director of Special Education  
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity  
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

**V. Executive Session**

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. Return to Public**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VII. Routine Matters**

**A. Minutes**

Approval of minutes for the following meetings attached as Exhibit #23-48:

August 16, 2022 Executive Session

August 16, 2022 Regular Meeting

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Communications**

**C. President’s Remarks**

**D. Superintendent’s Monthly Report**

- General Updates
- Recognition – Moorestown Breakfast Rotary Backpack Project Representative – Chris Gillies
  - Donation of 164 backpacks and school supplies for PreK – 8<sup>th</sup> grade students

**E. Student Board Representatives**

**F. Board Committee Reports – Questions and Comments**

**G. Public Comment on Agenda Items**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment on Agenda Items**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VIII. Reports to the Board**

**A. Business Administrator/Board Secretary**

1. **Financial Reports of the Board Secy.** – June and July, 2022 - To be distributed

**Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:**

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:  
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

**2. Approval of Budget Transfers**

I recommend approval of the budget transfers for the months of July, 2022 attached as Exhibit #23-49.

**3. Approval of Bills**

I recommend approval of the bills, in the amount of \$4,375,783.39 attached as Exhibit #23-50.

**Approval of Items 1 – 3:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IX. Recommendations of the Superintendent**

**A. 2022 – 2023 Remote Learning Plan**

A resolution is requested approving the 2022 – 2023 Remote Learning Plan. Each school district must annually submit a proposed program for emergency virtual or remote instruction (plan) to the New Jersey Department of Education. The plan will be implemented during an LEA closure lasting more than 3 consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health related closure. If instituted, this plan will utilize virtual or remote instruction to satisfy the 180-day requirement, pursuant to N.J.S.A. 18A:7F-9.

MOTION:

I recommend that the Board approve the 2022 – 2023 Remote Learning Plan as per the attached Exhibit #23-51.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Policies and Procedures**

**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 0143                      Board Member Election and Appointment
- Policy 2425                      Emergency Virtual or Remote Instruction Program 2022/23 School Year
- Regulation 2425                Emergency Virtual or Remote Instruction Program 2022/23 School Year
- Policy 5517                      School District Issued Student Identification Cards (M)
- Policy 8600                      Transportation

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #23-52.

**2. Second Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 7410                      Maintenance and Repair
- Regulation 7410.01            Facilities, Maintenance, Repair Scheduling & Accounting
- Policy 7510                      Use of School Facilities
- Policy 8420                      Emergency and Crisis
- Policy 9320                      Cooperation with Law Enforcement Agencies
- Regulation 9320                Cooperation with Law Enforcement Agencies

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #23-53.

**3. Policies and Regulations to be Abolished**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be abolished:

- Policy 1648.11                The Road Forward COVID-19 Health & Safety
- Policy 1648.11A                The Road Forward COVID-19 Health & Safety Appendices
- Policy 1648.13                School Employee Vaccination Requirement

MOTION:

I recommend that the Board abolish the Policies and Regulations listed above as Exhibit #23-54.

**Approval of Items 1 – 3:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**C. Educational Program**

**1. Special Education Out-of-District Placements 2022-2023**

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #23-55 for the 2022-23 school year at the location indicated at the approved tuition rates with transportation provided.

**2. Burlington County Alternative School Placements for 2022-2023**

The student listed is recommended for placement in the program at Burlington County Alternative School for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the student on Exhibit #23-56 for the 2022-2023 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

**3. Consulting Service Agreement**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-57 with Shore O and M, LLC to provide consulting services for students with an Individual Education Plan.

**4. Consulting Service Agreement**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-58 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

**5. Consulting Service Agreement**

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-59 with Family First, LLC to provide consulting services for students with special needs.

**6. Special Education Services Contract**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-60 with My Own Two Hands, LLC to provide orientation and mobility services and Teacher of the Visually Impaired services to a student with an Individual Education Plan.

**7. Special Education Services Contract**

MOTION:

I recommend the Board approve the agreement attached as Exhibit #23-61 with Brett DiNovi & Associates, LLC to provide consulting and school-based services for students with an Individual Education Plans.

**8. Special Education Services Contract**

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-62 with Brandon Denis to provide consulting services for students with special needs.

**9. Special Education Services Contract**

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-63 with Sarah Blaikie to serve as a LTS Social Worker at the Upper Elementary School.

**10. Special Education Services Contract**

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #23-64 with Kathleen Rivello to serve as a Board Certified Behavior Analyst.

**Approval of Items 1 – 10:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Finance and Business**

**1. Travel Expenditures Approval Requests**

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-65.

**2. Approval of State Contract and Consortium Vendor Purchases**

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-66.

**3. Donations**

MOTION:

I recommend the Board accept the following donation:

- \$2,000 from the Moorestown Alumni Football Club to be used by the MHS Football Program

**4. Non-Resident Tuition Students**

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as listed in Exhibit #23-67.

**5. Overnight Student Trip**

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #23-68.

Senior Class Trip	Walt Disney World – Orlando, FL	3/11/23 to 3/16/23
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**6. Sale of Surplus Property**

MOTION:

**WHEREAS**, the Moorestown Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE**, be it RESOLVED by the Moorestown Township Board of Education in Moorestown Township, NJ, County of Burlington, as follows:

- The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19DPPOO272/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at municibid.com and also available from the Board.
- The sale will be conducted online and the address of the auction site is municibid.com.
- The sale is being conducted pursuant to Local Finance Notice 2008-21R
- A list of the surplus property to be sold as attached
- The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- The Board reserves the right to accept or reject any bid submitted.
- If the Board is unsuccessful in selling the surplus property the items will be disposed of.

**7. Other Capital Projects**

MOTION:

I recommend that the Board authorize Garrison Architects to prepare and submit an NJDOE Other Capital Project Application for the new HS Walk-in Refrigerator. The District acknowledges that it will receive no state aid and further authorizes Garrison Architects to amend the District’s LRFP to include this project.

**8. Approval of Codicil to the MEA/Board of Education Agreement**

MOTION:

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2022 – June 30, 2025, as per the attached Exhibit #23-69.

**Approval of Items 1 – 8:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**E. Employee Relations**

- 1. **Appointments** - Exhibit #23-70
- 2. **Resignation** - Exhibit #23-71
- 3. **Leaves of Absence** - Exhibit #23-72
- 4. **Administrative Leave** - Exhibit #23-73
- 5. **Change in Position, Hours, Location & Salary** - Exhibit #23-74
- 6. **Additional Hours** - Exhibit #23-75
- 7. **Athletics/Co-Curricular/Clubs** - Exhibit #23-76
- 8. **Volunteers** - Exhibit #23-77
- 9. **Movement on Salary Guide** - Exhibit #23-78
- 10. **Practicum Students & Student Teachers Adjustment** - Exhibit #23-79
- 11. **Presenters** - Exhibit #23-80
- 12. **Curriculum Writing Staff** - Exhibit #23-81
- 13. **Extended School Year Staff Addition** - Exhibit #23-82

**Approval of Items 1 – 13:**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_



**X. Suspensions**

**A. Suspensions – Exhibit #23-83**

**XI. Informational Only**

**A. Enrollment Information – September 7, 2022**

<b>School</b>	<b>2021-2022</b>	<b>2022-2023</b>
High School	1307	1270
Middle School	616	620
Upper Elementary School	864	859
Elementary School	1085	1116
Total	3872	3865

**B. Old Business**

**C. New Business**

**XII. Public Comment**

**1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**2. Public Comment**

**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**XIII. Good of the Order**

**XIV. Adjournment**

Moved by: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_